



SUBHARTI INSTITUTE OF TECHNOLOGY & ENGINEERING

SWAMI VIVEKANAND SUBHARTI UNIVERSITY

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Ref: SITE/CSE/BOS/2021/02

Date: 14/08/2021

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING


Meeting Notice

A meeting of the BOS is scheduled on 24th August 2021 at 10:00 am in the office of the Head of Department, CSE to discuss the following agenda.

1. **Item No. 1:** To confirm the minutes of the Board of Studies meeting held on 15th Feb 2021.
2. **Item No. 2:** To report action taken on the minutes of Board of Studies held on 15th Feb 2021.
3. **Item No. 3:** To adopt "The Flipped Classroom Model" to enhance the effectiveness of student learning process.
4. **Item No. 4:** To conduct guest lecture, webinar, FDP on recent trends and technologies for students and faculty members by industry experts.
5. **Item No. 5:** To conduct Industrial visit related to CSE and allied field.
6. **Item No. 6:** To conduct Outreach activity on Digital Literacy.
7. **Item No. 7:** To conduct SWOC meeting to analyze CSE Department strengths, weakness, opportunity and challenges.
8. **Item No. 8:** To conduct Skill enhancement program for students as per the requirement of industry.
9. **Item No. 9:** To conduct value added program so students can meet the industry requirement.
10. **Item No 10:** To examine feedback analysis for the UG programme for the year 2020-21 Even Semester.
11. **Item No 11:** To consider and approve Board of Examiners for theory and practical examination for the UG and PG programme of Odd Semester 2021-22.

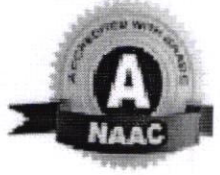
Any other items with the permission of the chairman.

Copy to: All faculty members of CSE Department, SITE


(HOD-CSE)



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Ref: SITE/CSE/BOS/2021/04

Date: 25.08.2021

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Minutes for Meeting of Board of Studies held on 24th August 2021 at Department of COMPUTER SCIENCE AND ENGINEERING

A meeting of Board of Studies was held on 24th August 2021 at 10:00 AM in the office of the Head of Department, CSE, S.I.T.E.

Following members attended the meeting

S.No.	BOS Members	Designation	Role	Signature
1.	Dr. Shravan Garg	Professor & Head	Chairman	
2.	Dr. Sanjive Tyagi	Associate Professor	Member	
3.	Er. Amit Kishor	Assistant Professor	Member	
4.	Er. Parag Rastogi	Assistant Professor	Member	
5.	Er. Archita Bhatnagar	Assistant Professor	Member	
6.	Er. Ashima	Assistant Professor	Member	
7.	Er. Konika Abid	Assistant Professor	Member	
8.	Dr. Naveen Tyagi	Outside Academic Expert	Member	
9.	Er. Amarjeet Kushwaha	Outside Industry Expert	Member	

At the onset, the Chairperson BoS welcomed all the members and thanked outside experts for sparing their time. The items were taken up as per agenda.

1. **Item No. 1:** To confirm the minutes of the Board of Studies meeting held on 15th Feb 2021.

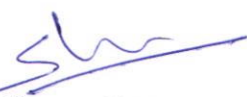
Resolution: The member confirmed the minutes.

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2. **Item No. 2:** To report action taken on the minutes of Board of Studies held on 15th Feb 2021.
Resolution: The members noted the action taken
3. **Item No. 3:** To adopt "The Flipped Classroom Model" to enhance the effectiveness of student learning process.
Resolution: Approved and recommendation sent to Principal S.I.T.E for further process.
4. **Item No. 4:** To conduct guest lecture, webinar, FDP on recent trends and technologies for students and faculty members by industry experts.
Resolution: Approved and recommendation sent to Principal S.I.T.E for further process.
5. **Item No. 5:** To conduct Industrial visit related to CSE and allied field.
Resolution: Approved and recommendation sent to Principal S.I.T.E.
6. **Item No. 6:** To conduct Outreach activity on Digital Literacy.
Resolution: Approved and recommendation sent to Principal S.I.T.E.
7. **Item No. 7:** To conduct SWOC meeting to analyze CSE Department strengths, weakness, opportunity and challenges.
Resolution: Approved and recommendation sent to Principal S.I.T.E for further process.
8. **Item No. 8:** To conduct Skill enhancement program for students as per the requirement of industry.
Resolution: Approved and recommendation sent to Principal S.I.T.E for further process.
9. **Item No. 9:** To conduct value added program so students can meet the industry requirement.
Resolution: Approved and recommendation sent to Principal S.I.T.E for further process.
10. **Item No 10:** To examine feedback analysis for the UG programme for the year 2020-21 Even Semester.
Resolution: The members noted the feedback analysis and approved the action taken on the feedback.
11. **Item No 11:** To consider and approve Board of Examiners for theory and practical examination for the UG and PG programme of Odd Semester 2021-22.
Resolution: Approved and recommended to COE.

Any other items with the permission of the chairman.


There being no other matter, the meeting was concluded with a vote of thanks to the chair.


Dr. Shravan Garg
HoD, CSE
SITE, SVSU

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING**ACTION TAKEN REPORT ON BOS MEETING OF AUGUST 2021**

Sl. No	Agenda taken	Decision	Outcome/Result
1	To adopt "The Flipped Classroom Model" to enhance the effectiveness of student learning process.	It was Recommended by board members to adopt Flipped Classroom Model.	The flipped classroom model was implemented.
2	To conduct guest lecture, webinar, FDP on recent trends and technologies for students and faculty members by industry experts.	It was Recommended by board members for conduction for guest lecture, FDP and proposal was sent to Principal (S.I.T.E).	Guest lecture: 03 FDP: 00 Webinar: 01 Was conducted successfully.
3	To conduct Industrial visit related to CSE and allied field.	It was Recommended by board members to conduct Industrial Visit.	Industrial Visit was conducted at APPWARS Pvt Ltd Noida.
4	To conduct Outreach activity on Digital Literacy.	It was Recommended by board members for conduction for outreach activity.	Outreach activity on Digital Literacy was conducted.
5	To conduct SWOC meeting to analyze CSE Department strengths, weakness, opportunity and challenges.	It was Recommended by board members to conduct SWOC of the department.	The SWOC analysis for CSE department was conducted and weak area and opportunities are identified
6	To conduct value added and Skill enhancement program for students as	It was Recommended by board members for conduction a value added and skill enhancement program	Value added Program: 01 Skill Enhancement Program: 02 Was conducted successfully.

	per the requirement of industry.	for students.	
7	To examine feedback analysis for the UG programme for the year 2021-22 odd Semester.	The members noted the feedback analysis and approved the action taken on the feedback.	The faculty members applied all the inputs provided by the HoD for improvements in the way they deliver the classes and focused more towards outcome oriented process.
8	To consider and approve Board of Examiners for theory and practical examination for the UG and PG programme of Odd Semester 2021-22.	Approved and recommended to COE	All the examiners were informed officially after getting approval from COE regarding the same.


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